



GLOW Academy Board Meeting  
July 26, 2018 from 4:30pm  
606 S. College Road, Wilmington, NC 28403

### **Minutes**

Present: Joanne Rockness, Kate Groat, Kim Nelson, Sean Bynum, Katherine McKenzie (call in)  
Excused: Judy Girard

**Welcome** – Kim Nelson

Approval of June 28, 2018 Minutes [VOTE] Motion to approve by Bynum, seconded Rockness, passed unanimously.

**President's Report** – Todd Godbey

- Transgender Policy – all BOD members will research on their own and will be discussed next meeting to create this policy as best fit for GLOW Academy.
- Bi-laws update [VOTE] Motion to approve by McKenzie, seconded Bynum, passed unanimously.
- Building, Construction & Financing Update – STOP RAINING. Construction is behind due to weather and a permit to be issued by Cape Fear Public Utility. Once concrete poured and the building is vertical, Monteith has approved scheduled tour times which will start in September. Finance closing is scheduled for August 30<sup>th</sup>. Todd will sign on behalf of the new Board called GLOW Wilmington, Inc.
- Cash Management for Federal Funds Policy [VOTE] Motion to approve by Rockness, seconded Bynum, passed unanimously
- EC Equipment Policy [VOTE] Motion to approve by Rockness, seconded Bynum, passed unanimously
- Open meeting laws – Todd reviewed open meeting law and referenced attachments that went out in board packet.
- Church Lease [VOTE] Motion to approve by Rockness, seconded Groat, passed unanimously
- Bus Lease [VOTE] Motion to approve by McKenzie, seconded Rockness, passed unanimously
- State Health Plan [VOTE] Motion by McKenzie to authorize Todd and Jennifer to research options and enter the State Health Plan if they determine to be the best option at this time, seconded Groat, passed unanimously
- Conflict of Interest & Confidentiality Agreement – All BOD members received these documents for signature.

**Committee Reports**

**Finance** – Joanne Rockness.

- YTD (Year End) Financials [VOTE] Motion to approve by Finance Committee, passed unanimously

**Closed Session** – (Pursuant to G.S. 143–318.11) Motion to go into Closed Session to discuss a personnel matter by McKenzie seconded by Rockness, passed unanimously.

A personnel matter was discussed in closed session

**Principal's Report** – Laura Hunter (By Lauren Nalepa)

- Enrollment Update – 6<sup>th</sup> - 76 confirmed, 7<sup>th</sup> - 92 confirmed, 8<sup>th</sup> - 94 confirmed as of today
- Staffing update – new hires, open positions [VOTE] Motion to approve all hires presented by Rockness, seconded Groat, passed unanimously
  - Nicole Heath - Science
  - Stephanie Kosowitz - EC Teacher
  - Laura Jennings – Restoration Specialist (late addition)
- Summer Activities Update, what's going on at GLOW during summer – Faculty has attended the NCPCA conference in Sunset Beach, Model Schools Conference and YWLN conference representing GLOW Academy. The carpets and floors are being cleaned throughout the summer. All busses now have cameras, Professional Development for staff on boarding, Offices are being moved and final prep for Summer Bridge Orientation August 6-10<sup>th</sup>.

**Adjourn** – Kim Nelson

Next Meeting: August 23, 2018, 4:30 pm – 6:20 pm